LOGO  
COLLEGE COMMUNITY / POLYTECHNIC / JPPKK

LOGO

FOREIGN INSTITUTION

**LETTER OF INTENTION TO COOPERATE**

**BETWEEN**

**POLYTECHNIC XXXXX, MALAYSIA**

**AND**

**XXXXXXXXXXXX, COUNTRY**

Subject to Malaysian Law and Country Law in effort to promote cooperation and benefit to both parties, Polytechnic XXXXXX and XXXXXXXX hereby agree that this Letter of Intent will act as a general framework for the cooperation to be held as follows:

***PROJECT TITLE***

Scope of cooperation:

* Encourage opportunities in sharing expertise, equipment and facilities;
* Collaborate in related training and certification consultations;
* Cooperate in corporate social responsibility (CSR), community, human development and entrepreneurship activities;
* Collaborate in implementing Lifelong Learning (PSH) and Lifelong Islamic Education (PISH) courses;
* Collaborate in research, development, innovation and commercialization (RDIC);
* Cooperate in community activities and the development of local entrepreneurs; and
* Other mutually agreed cooperation programs.

Both parties understand that if the activities are to be implemented, all costs and responsibilities should be conferred together and depend on the resources available in their respective institutions.

The implementation details of each project must be detailed together.

The parties hereby sign this Letter of Intent on …………………………….

|  |  |
| --- | --- |
| **For**  **POLYTECHNIC XXXXXXXXX** | **For**  **XXXXXXXXXXXXX** |
| **………………………………….………..…** | **……………………………….………….…** |
| **DIRECTOR'S NAME**  Director  PolytechnicXXXXXX | **NAME**  Position  XXXXXXXX |